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MIDDLESEA
A MEMBER OF THE **MAPFRE** GROUP

PLATE GLASS CLAIM FORM

IMPORTANT NOTE

Insurers, their Agents and Insurance Associations share information with each other to prevent fraudulent claims and for underwriting purposes. In the event of a claim, some or all the information you supply on this form and the proposal form together with other information relating to the claim may be provided to other Insurers, their Agents and Insurance Associations.

ALL RELEVANT QUESTIONS MUST BE FULLY ANSWERED

1. POLICYHOLDER

Name of policyholder	
Address	
I.D Card No.	E-mail
Telephone no.	Mobile no.
VAT Registration No.	VAT Status
Policy no.	Business/Occupation

2. OCCURRENCE

Date and time	
Please describe fully the cause of damage	
Has the accident been reported to the police?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, at which police station and on what date?	
Has any arrest been made?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, state the name and address of the offender (if known)	

Where appropriate, state name and address of person causing the damage and indicate whether or not that person is employed by you.

4. DETAILS OF DAMAGE

Address at which breakage occurred

How are those premises occupied?

Description and position of the broken glass in the building:

Dimensions of the glass to be replaced: _____ cm Height
_____ Width

Item number of broken glass in schedule

Have arrangements been made for replacement? Yes No

If so, give name and address of glazier

(A written repair estimate should be provided)

DATA PROTECTION AND PROFESSIONAL SECRECY

I consent (on my behalf and on behalf of any other person /s specified in this form (Others) to the processing of any information by the Company or any other members of the Middlesea Group of Companies (the Group) supplied by myself on my own behalf and on behalf of Others, which constitutes personal data as long as this processing relates to administering my insurance proposal and policy, underwriting, handling and settling of claims, detecting, preventing and suppressing fraud and the keeping of statistics.

I understand (and I have explained to the Others) that the Company or any other members of the Group may, in addition, exchange some or all of the information with my insurance intermediary, appointed experts, other insurance companies or the Malta Insurance Association for the above purposes. I also authorise (on my own behalf and on behalf of Others) insurance companies and intermediaries to disclose information about or relevant to my insurance history for these purposes.

I understand (and I have explained to Others) that when I tell the Company about an incident which may or may not give rise to a claim, the Company may pass information relating to it to the Malta Insurance Association and/or other insurance companies or intermediaries.

I authorize (on my own behalf and on behalf of Others) the Company and other companies within the Group to keep me informed of their products and services by mail, fax, email or other electronic means. I understand (and I have explained to Others) that I may inform them in writing if I do not wish to receive this information.

I understand (and I have explained to Others) that I have the right to request access to and rectification of my personal data held by members of the Group by directing my request to Middlesea Insurance p.l.c.

Signature of claimant

DECLARATION

I/We hereby declare that the above information and statements are, to the best of my/our knowledge and belief, correct and complete. If the answers to all or any of the above questions have been written by others at my/our dictation or instruction I/We confirm that I/We have read those answers and that they are correct and that such person completing this form on my/our dictation or instruction for this purpose will be regarded as my/our agent.

Signature of claimant

Date