



Middle Sea Insurance p.l.c.

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ELECTRONIC EQUIPMENT INSURANCE PROPOSAL FORM

Name _____

Address of Proposer _____

Occupation _____

Location of equipment to be insured _____

Policy Duration

From: _____ To: _____

1) Type of cover required

- Section 1 - Material Damage
- Section 2 - Data and Data Media
- Section 3 - Increase in cost of working

2) Additional cover

- I require further information regarding
- Loss of Profits
- Software Insurance

Note to Policy Holder:

Should you not require cover for the items specified under (2) above (you may already have more specific insurance) you will be entitled to a discount as appropriate

Have you ever made a claim or suffered a loss in respect of this or any other type of Insurance?

Yes No

If YES, please attach full details.

Structure of Building

	Walls	Roof	Floors
Steel Skeleton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brick work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No. of Floors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others (Specify) _____			

Will the premises be attended throughout the year without interruption during normal business hours?

Yes No

Details of fire-extinguishing appliances _____

Details of fire and security alarm _____

Details of location of equipment

Basement: Yes No
 Ground Floor: Yes No

Others (Specify): _____

Types of access control _____

Who has authorized access _____

Is the equipment maintained in accordance with the manufacturer's instructions

Yes No

Type of maintenance contract

Preventive
 Comprehensive
 None

Type of power supply

Mains and others
 UPS
 Power stand-by units

Questions applicable to Section 2

At what intervals is data backed up?

Daily Weekly
 Fortnightly Monthly
 Others

At what intervals is back-up data taken to external storage facilities ?

Note to Policy Holder

"External storage" means storage of data file copies at a separate fire area or in a separate building.

Is backed-up data stored in a fireproof data vault or room?

Yes No

What is the fire rating (in Hours) _____

Does a data media inspection contract exist ensuring that data media is regularly secured ?

Yes No

Location of external data media storage facilities

Sum Insured required

Questions applicable to Section 3

Indemnity period required

1 Month 3 Months 6 Months
 9 Months 12 Months

Sum Insured required _____

Declaration:

I/we hereby declare that the above information and statements are, to the best of my/our knowledge and belief, correct and complete. I/we agree that the sums stated represent the full value of the property to be insured and that this proposal shall be the basis of the contract between me/us and the **MIDDLE SEA INSURANCE p.l.c.**, and I/we agree to accept the Company's standard form of Policy for this class of Insurance.

If the answers to all or any of the above questions have been written by others at my/our dictation or instructions I/we confirm that I/we have read those answers and that they are correct.

Signature _____

Date _____

The Insurance will not come into force until the proposal has been accepted by the Company and the first premium paid.

Any other facts known to you which are likely to affect acceptance or assessment of the risks proposed for insurance must be disclosed. Should you have any doubt about what you should disclose, do not hesitate to tell us or your insurance adviser. This is for your own protection, as failure to disclose may mean that your policy will not provide you with the cover you require, or may perhaps invalidate the policy altogether.

Item	Manufacturer/Model/ Capacity	Year of Construction	Serial No.	New replacement value/list price	Additional costs	Sum Insured
1						
2						
3						
4						
5						
TOTAL						

Signature of the Insured: